

Information on buying/selling TPS shares

1 Fill in the Sales Application available on the website.

The application is usually handled by the seller unless otherwise agreed. (Download, fill in the information, and save the completed application, which should then be emailed to TPS).

2 Pay the clearing fee of 500 SEK incl. VAT to TPS, account: 9660-2867743.

3 Check that the buyer has paid for the shares.

4 Send mail to investor.relations@treepartnersolutions.com

The email should contain

Sale application

Picture/screenshot of payment of Clearing fee

Picture/screenshot of the buyer's payment

5

When the buyer is an already registered shareholder

Once TPS has received the above information, the buyer will receive a reply within two weeks that the exchange has been completed.

5 Alternatively, when the buyer is a new owner of TPS shares.

The buyer receives within two weeks mail from Scrive* where the buyer/new owner has to:

Sign the partnership agreement

Fill in KYC information

Provide a picture of an ID

6 Once this is received, the new owner will be informed within a further two weeks if it has been approved and entered in the share register.

6 Alternatively

If the new owner is not approved or the information needs to be completed, information about this will be sent (e.g. expired/invalid ID, incomplete information, etc.).

If the message should be definitive that the new shareholder is not approved, the seller shall refund the buy price to the buyer (information about this will be sent to the seller).

No shares are transferred until the above steps are completed. The process requires diligence and manual handling and, TPS will deal with all cases as quickly as possible. We ask for your understanding that some time is still needed.

* **SCRIVE.**

Scrive is an electronic signing, ID verification and integration tool that helps us with secure contracts.